



**Middlesex
University**

Head of English Language and Learning Support

£42,930 pa inc London Weighting

A significant Principal Lecturer-graded appointment based at the University's Hendon campus in north-west London, leading and managing a team of academics running pre-sessional and in-sessional English programmes:

- The Pre-sessional courses include a one-year International Foundation Programme and Pre-sessional EAP courses for international students at undergraduate and postgraduate levels.
- In-sessional provision includes academic writing and English language development for both international and home students. This work supports the University's policies on widening participation, following an academic literacies approach.
- In-sessional provision also includes Dyslexia Support and Numeracy Support across the University.

Responsibilities also include:

- advising the University on such issues as widening participation and English language requirements for international admissions;
- undertaking personal research and encouraging and organising research activities within the unit;
- developing and maintaining income-generating activities;
- overseeing the University's Testing Centre.

You should have:

- an undergraduate degree in a relevant discipline
- a postgraduate degree in applied linguistics and/or TEFL or a related discipline
- substantial experience in a similar post
- experience of managing a team of academic staff
- experience of VLEs
- a proven research record
- proven organisational, interpersonal, motivational and managerial skills
- proven teaching skills.

In return, the University offers generous annual leave, extensive staff development provision, and a final salary pension scheme.

For an informal discussion about this post please contact John Rees Smith, Director of Language Centres, on 020 8411 6127 or via J.Rees-Smith@mdx.ac.uk

**To apply please download
an application pack from
www.mdx.ac.uk/jobs
Ref LIB507G**

Closing date 20 July 2009.

We hope to interview Friday September 4 2009.

Middlesex University is working towards equality of opportunity. Flexible working considered



INVESTOR IN PEOPLE