



**UNIVERSITY OF ECONOMICS
IN BRATISLAVA**

INTERNAL REGULATION
OF THE UNIVERSITY OF ECONOMICS IN BRATISLAVA

No. B/1/2023

General Criteria for Filling Positions of Professors and Associate Professors and Specific Terms and Conditions for Filling Positions of Professors at University of Economics in Bratislava

2023

The Rector of the University of Economics in Bratislava (hereinafter also referred to as "EUBA") is issuing, in accordance with Article 15(1)(n) of Act No. 131/2002 on higher education institutions and on amendments and supplements of certain laws as amended (hereinafter also referred to as "the Act"), and following an approval by the Scientific Council of the University of Economics in Bratislava, the internal regulation General Criteria for Filling Positions of Professors and Associate Professors and Specific Terms and Conditions for Filling Positions of Professors at University of Economics in Bratislava.

Article 1

General Criteria for Filling Positions of Professors and Associate Professors at University of Economics in Bratislava

- 1) The general criteria for filling the positions of Professors and Associate Professors at the University of Economics in Bratislava are consistent with Section 75(4) and Section 77(2) of the Act.
- 2) The general criteria for filling the positions of Professors and Associate Professors are based on the internal quality assurance system for study programmes delivered by the faculties of the University of Economics in Bratislava (hereinafter "EUBA"), further to the valid standards issued by the Slovak Accreditation Agency for Higher Education, as well as on EUBA's mission, vision and long-term plan.
- 3) The qualification requirement for filling the position of Professor involves compliance with the valid criteria for the award of the title of Professor, approved by the EUBA Scientific Council in the field of the habilitation procedure and inaugural procedure assigned to the field of study which is linked to the said position of Professor.
- 4) The qualification requirement for filling the position of Professor at EUBA's Faculty of Applied Languages involves compliance with the valid criteria for the award of the title of Professor, approved by the Scientific Council of the Prešov University in Prešov, which is authorised to award the title of Professor in the field of the habilitation procedure and inaugural procedure Foreign Languages and Cultures.
- 5) The qualification requirement for filling the position of Associate Professor involves compliance with the valid criteria for the award of the title of Associate Professor, approved by the EUBA Scientific Council in the field of the habilitation procedure and inaugural procedure assigned to the field of study which is linked to the said position of Associate Professor.
- 6) The qualification requirement for filling the position of Associate Professor at EUBA's Faculty of Applied Languages involves compliance with the valid criteria for the award of the title of Associate Professor, approved by the Scientific Council of the Prešov University in Prešov, which is authorised to award the title of Associate Professor in the field of the habilitation procedure and inaugural procedure Foreign Languages and Cultures.
- 7) The position of Professor at EUBA may only be occupied by an applicant who demonstrates their track record in terms of publication output and research activities in accordance with EUBA's valid internal directive on detailed specification of professional duties for the position of Professor.

- 8) The position of Associate Professor at EUBA may only be occupied by an applicant who demonstrates their track record in terms of publication output and research activities in accordance with EUBA's valid internal directive on detailed specification of professional duties for the position of Associate Professor.
- 9) In accordance with Article 77(1) of the Act, the title of Associate Professor or Professor must not be imposed as a condition required to occupy the position of Professor or Associate Professor.
- 10) In accordance with Article 77(3) of the Act, general criteria for filling the positions of Associate Professors or Professors will be determined to reflect the required standard of the criteria for the award of the title of Professor or the criteria for the award of the title of Associate Professor as defined in the habilitation procedure and inaugural procedure standards. Furthermore, it is required that such prerequisites correspond to at least minimum criteria imposed on teaching, research, development or artistic activities. Meeting the minimum criteria for filling the position of Associate Professor or Professor does not establish any legal entitlement to occupy the relevant position. The minimum criteria for teaching, research, development or artistic activities are issued by the Ministry of Education, Science, Research and Sports of the Slovak Republic, after discussing the matter with bodies representing higher education institutions and following a prior approval by the Slovak Accreditation Agency for Higher Education (hereinafter also referred to as "the SAAHE"). The SAAHE will assess compliance of the minimum criteria with standards laid down for habilitation procedure and inaugural procedure, and if there is compliance, will give its consent to the issuance thereof. For the purpose of the procedure to fill the positions of Associate Professors and Professors, the SAAHE may determine and assess further criteria.

Article 2

Specific Terms and Conditions for Filling Positions of Professors at the University of Economics in Bratislava

- 1) The specific terms and conditions for filling the positions of Professors are based on the general criteria for filling the positions of Professors and Associate Professors.
- 2) The applicant must meet all requirements set out in the general criteria for filling the positions of Professors and Associate Professors.
- 3) During the selection procedure for the position of a EUBA Professor, the applicant must submit the following documents:
 - a) document demonstrating his/her qualifications (not to be submitted by an applicant who is a EUBA employee),
 - b) overview of his/her teaching activities,
 - c) overview of his/her research activities,
 - d) overview of his/her publication output,
 - e) overview of courses and trainings aimed at developing professional, language, teaching and digital skills as well as transferable skills, if the applicant has completed such courses/trainings,

- f) documents demonstrating any other relevant facts (professional or scientific award(s), membership on editorial boards of prominent journals etc.) according to the requirements specified in the notice of selection procedure.
- 4) The minimum candidate selection criteria are based on the internal regulation Criteria for the Award of the Title of Professor at the University of Economics in Bratislava; the minimum candidate selection criteria at EUBA's Faculty of Applied Languages are based on the criteria of the Prešov University in Prešov, which is authorised to award the title of Professor in the field of the habilitation procedure and inaugural procedure Foreign Languages and Cultures.
- 5) Filling of the Professors' positions proceeds by way of a selection procedure in accordance with the Principles of Selection Procedure to Fill the Positions of University Teachers, Researchers, Professors/Associate Professors and Senior Staff Members at the University of Economics in Bratislava.

Article 3

Final Provisions

- 1) This internal regulation was submitted to the EUBA Scientific Council as a proposal of the Scientific Council of the EUBA Faculty of National Economy dated 10 December 2020, proposal of the Scientific Council of the EUBA Faculty of Commerce dated 14 January 2021, proposal of the Scientific Council of the EUBA Faculty of Economic Informatics dated 15 January 2021, proposal of the Scientific Council of the EUBA Faculty of Business Management dated 27 January 2021, proposal of the Scientific Council of the EUBA Faculty of International Relations dated 26 January 2021, proposal of the Scientific Council of the EUBA Faculty of Applied Languages dated 29 January 2021 and proposal of the Scientific Council of the EUBA Faculty of Business Economy in Košice dated 28 January 2021.
- 2) This internal regulation was approved by the EUBA Scientific Council in Bratislava on 5 June 2023.
- 3) This internal regulation shall become valid on the date of approval thereof by the EUBA Scientific Council and effective on the day following the date of entry into force thereof.
- 4) This internal regulation is the consolidated version of the internal regulation General Criteria for Filling Positions of Professors and Associate Professors and Specific Terms and Conditions for Filling Positions of Professors at University of Economics in Bratislava, as amended by Appendices 1-3.

Bratislava, on this 5th day of June 2023

prof. Ing. Ferdinand Daňo, PhD.

EUBA Rector