**Ekonomická univerzita v Bratislave**

 **Pedagogické oddelenie**

 **Dolnozemská cesta 1**

 **852 35 Bratislava 5**

**Application for academic recognition of a diploma**

Name and surname (incl. maiden name, if applicable) ............................................................................

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Permanent residence ................................................................................................................................

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Mailing address .........................................................................................................................................

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Contact (phone, e-mail) ............................................................................................................................

Degree of study to be assessed (BA – 1st, MA – 2nd) .................................................................................

Name of the foreign institution of higher education, country .................................................................

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Year of graduation ....................................................................................................................................

Purpose of the application ........................................................................................................................

Date:

 …………………………………...

 Signature

Attachments:

(under the Act No. 422/2015 Coll. on recognition of documents on education…)

1. copy of a proof of identity

2. certified copy of a diploma issued by a recognized university and certified translation into Slovak language

3. certified copy of the transcript of completed subjects and examinations taken and certified translation into Slovak language

4. certified copy of a diploma supplement, if issued by a recognized university and certified translation into Slovak language, (is needed the proof of the topic of the final thesis)

5. copy of a document on education prior to the education which is the subject of the application - is needed only when assesing the 2nd degree of study

6. proof of payment of the administration fee (electronic stamp available at a post office)

Fee structure

**7€** – recognition of a diploma for purposes other than pursuit of a regulated profession in case there is an international agreement on mutual recognition of diplomas between the Slovak republic and the country where the diploma was acquired (the Czech republic, Hungary, Germany, Croatia, Poland, Romania, Ukraine, Russian Federation, China – see https://www.minedu.sk/academic-recognition-of-diplomas/).

**40€** – recognition of a diploma for purposes other than pursuit of a regulated profession in the absence of an international agreement on mutual recognition of diplomas between the Slovak republic and the country where the diploma was acquired.

**Administrative fee payment options:**

1. via Receipt of Payment of Administrative / Judicial Fee (e-Revenue Stamp or e-Kolok), which can be purchased at selected offices of Slovenská pošta, a.s. (Slovak Post) at the required value
2. via e-Revenue Stamp Mobile Application which is available at GooglePlay / APP Store
3. via e-Revenue Stamp Web Application, also called Virtual Kiosk, which is available at [https://m.ekolky.gov.sk](https://m.ekolky.gov.sk/)